


Company Profile

Company Name	VIETNAM SUZUKI CORPORATION				
Representative	TOSHIYUKI TAKAHARA				
Address	Factory: Road No 02, Long Binh Techno Park, Long Binh Ward, Bien Hoa, Dong Nai Office: - Ho Chi Minh: No 02, Pho Quang Street, Ward 02, Tan Binh District, Ho Chi Minh - Ha Noi: 68 Nguyen Co Thach, Nam Tu Liem, Ha Noi	Est. Date	21 st April 1995		
		Common stock	97.900.000 USD		
		Number of employees	343 (03/2023)		
Telephone No.	0251-3838707	Fax No.	0251-3838706		
E-mail	tuyendung@vietnamsuzuki.com.vn	Website	suzuki.com.vn		
Strengths of company	Vietnam Suzuki Corporation is strong in small and light cars (660 cc in Japanese standard). We manufacture and sell both 2 and 4-wheel vehicles, which is equivalent to other leading manufacturers worldwide (Honda & BMW).				
Initial salary	Negotiation	Work location	HCM Office No 02, Pho Quang, Tan Binh, Ho Chi Minh		
		Work pattern	Work hours: Mon – Fri Shift work: 9 hours/ day		
Business details	<p>In 1995, Vietnam Suzuki Corporation was founded in Bien Hoa, Dong Nai. Over the course of 25 years of establishment and development, we have brought out many different vehicles that suit Vietnamese needs.</p> <p>In 2006, the company set up a branch in Tan Binh District, Ho Chi Minh City, which includes an office and a showroom displaying and selling products and serving after-sales service.</p> <p>Our current products include motorcycles (V-Strom 250SX, Satria F150, Raider R150, Burgman Street) and automobiles (XL7, Hybrid Ertiga, Swift, Ciaz, and Super Carry Pro)</p>				
Job description	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> 1. Automobile Sales Staff <ul style="list-style-type: none"> - Find customers based on business goals - Understand Marketing programs and sales policies - Maintain a positive customer relationship - Manage customer information and keep it confidential according to the company's regulations - Support customers with documents - Support colleagues and resolve customer complaints - Set and achieve monthly KPIs - Do market and competitor research - Take care of display cars - Attend company events </td> <td style="vertical-align: top; width: 50%;"> 2. Aftersales Service Staff <ul style="list-style-type: none"> - Improve the quality and content of services to enhance customer satisfaction based on customer feedback. - Train and support dealers with specific performance targets to improve dealership performance. - Implement improvements to increase the efficiency of the service process, shorten the response time to customers, and improve the efficiency of the service (including shortening of take time, leveling of work by promoting reservation, improvement of skills, etc.) - Work to improve quality, perform troubleshooting and quality verification collaboration with QC/QA and Production to improve product quality and customer </td> </tr> </table>			1. Automobile Sales Staff <ul style="list-style-type: none"> - Find customers based on business goals - Understand Marketing programs and sales policies - Maintain a positive customer relationship - Manage customer information and keep it confidential according to the company's regulations - Support customers with documents - Support colleagues and resolve customer complaints - Set and achieve monthly KPIs - Do market and competitor research - Take care of display cars - Attend company events 	2. Aftersales Service Staff <ul style="list-style-type: none"> - Improve the quality and content of services to enhance customer satisfaction based on customer feedback. - Train and support dealers with specific performance targets to improve dealership performance. - Implement improvements to increase the efficiency of the service process, shorten the response time to customers, and improve the efficiency of the service (including shortening of take time, leveling of work by promoting reservation, improvement of skills, etc.) - Work to improve quality, perform troubleshooting and quality verification collaboration with QC/QA and Production to improve product quality and customer
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		service. - Understand competitors' service strategies and implement appropriate countermeasures. Introduce new technologies and service methods to improve customer satisfaction.	
Benefits package	- Attendance: 246.000 VND/ month - Lunch allowance: 35.000 VND/ working day - Family day, Year-end party - Flexible working time - Support in studying driving license	- Transportation: depending on actual distance - Premium insurance - Salary review and bonus - Language classes and Yoga practice - Buy vehicles at discounted prices	
Fields for Recruitment (該当 : 印)	<input checked="" type="checkbox"/> Mechatronics <input type="checkbox"/> Mechanics <input type="checkbox"/> Information Technology <input type="checkbox"/> Thermal Engineering <input checked="" type="checkbox"/> Automobile <input type="checkbox"/> Automation & Control <input type="checkbox"/> Electrical & Electronic <input type="checkbox"/> Electronic communication <input type="checkbox"/> Accounting		
Recruitment requirements	1. Automobile Sales Staff - Knowledge about company products: specifications, functions, etc. - B2 Driving license is a plus - Microsoft Office (Word, Excel, PowerPoint) - Skills: good communication, persuasion, negotiation, planning, etc.	2. Aftersales service staff - Bachelor's degree in Automotive Engineering or related fields - Microsoft Office (Word, Excel, PowerPoint) - English (business level) - Good communication skills - Customer service, process improvement, planning & analyzing, developing standards, GRIT	
Timing and method of application	Applicants should send the CV to email: nghiavt@vietnamsuzuki.com.vn		
Contact information			
Name of Person in HR	Vo Thanh Nghia	Position	Chief Staff
Telephone No.	0981.034.614	E-mail	nghiavt@vietnamsuzuki.com.vn